



Wellbeing Award  
for Schools

2019-2022



Community School  
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Headteacher - Jane Betsworth

30th August 2023

Dear parents and carers,

### Re: Breakfast and After School Clubs

With the new academic year starting on Wednesday 6th September 2023, we again would like you to make any choices of after school club via the google form link which will be sent out via email and text on Monday 4th September 2023



Breakfast and Play Club will be available from Wednesday 6th September 2023. Activity clubs start week commencing Monday 11th September 2023



If you require childcare before and after school, you can go on to your SCOpay account and book Breakfast and Play Club up to the day before you need them.

You can also cancel any bookings you have made for Breakfast and Play Club without charge up to the day before. **You will not be able to book on the day via SCOpay or at school, via phone or email.**



All ad hoc bookings must be made on-line. School will not respond to emails regarding breakfast and after school clubs outside of the hours in which they run.

We will hold individual registers for each **activity** club in school but you will see Monday - Friday Clubs on your SCOpay account with Session1 being the first session (directly after school) and Session 2 being the second (lasting later into the day).



If you had a positive balance (money in your child's account) for an activity club or play club at the end of July, this will remain allocated to the day it related to. You will be able to use these balances to pay for activity clubs or to book Breakfast and Play Club. If you need money moved during the year, please email [clubs@millfields.hackney.sch.uk](mailto:clubs@millfields.hackney.sch.uk).



If you had a negative balance (money owed on your child's account), this will remain on the day it related to. You will need to clear these balances before being able to book Breakfast and Play clubs on-line as you require a positive balance to do so. It will also affect your future choice of activity clubs as preference will be given to settled accounts.



**Activity clubs** will be initially charged to the October half term break. You do not need to request activity clubs again, we will add them for the following half term, in the October half term break. These choices will continue throughout the academic year, unless you choose to change them at the end of each term, subject to availability.



Please **do** check you bookings on SCOpay regularly to ensure that you have everything covered. Please also ensure that all dinner money is up to date and any outstanding balances are cleared before the new term starts. We don't like having to chase you up, please do not make us.

Thank you for your patience whilst we set up the new clubs.

We really hope there is something for everyone!

Yours faithfully,  
**Steffi Antoniazzi**  
Business Manager

&

**Ifeoma Udejaja**  
Extended Day Officer